

Province of Québec
Municipality of Hope Town
Bonaventure MRC

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE
MUNICIPALITY OF HOPE TOWN, HELD IN MUNICIPAL HALL OF SAME PLACE,
MARCH 2ND 2022 AT 7:00 PM, OPENED TO PUBLIC WITH PRESENCE
RESTRICTION.

PRESENT AT THIS MEETING:

Siege no 1: Joanne Ross
Siege no 2: Lida Francoeur
Siege no 3: Shannon Major
Siege no 4: Tracy Major
Siege no 5: Gisele Delarosbil
Siege no 6: Elizabeth Thériault

All forming quorum under the presidency of Linda MacWhirter, mayor.

Also attending the meeting, Sylvie Francoeur, general director and clerk
treasurer, acting as the assembly secretary.

039-2022

MEETING BY TELECONFERENCE

CONSIDERING the decree no. 177-2020 of March 13th2020 which
declares the state of health emergency in the province of Quebec
territory for an initial period of 10 days;

CONSIDERING the decree No. 181-2022 of January 26th, 2022 which
extends this state of health emergency till March 4st, 2022;

CONSIDERING the ministerial decree no. 2022-018, February 23rd, 2022,
of the Health and Social services Minister, which states that any
sessions can be held in any way that permits all the members to
communicate immediately between themselves;

CONSIDERING that with the same decree, when the law says that a
session must be public, it must be publicised as soon as possible by any
way permitting the public to know all the discussion between the
councillors and the result of the deliberation of the members;

CONSIDERING that, it is in the public interest and to protect the health
of the population, the council members and municipal officers, the
present session will be held behind closed doors and the council
members and the municipal officers are authorized to be present, to
take part, to deliberate and to vote at the session;

CONSEQUENTLY, it is proposed by Joanne Ross, seconded by Lida
Francoeur and unanimously resolved by council:

THAT the present meeting is opened to public.

Adopted

040-2022

AGENDA

IT IS PROPOSED by Tracy Major, seconded by Élizabéth Thériault and unanimously resolved by the councillors present that the agenda is adopted.

Adopted

041-2022

MINUTES OF FEBRUARY 2nd, 2022

WHEREAS the members of the Council waive the reading of the minutes of the meeting from February 2nd, 2022;

IT IS MOVED by Gisèle Delarosbil, seconded by Joanne Ross and unanimously resolved by council that the council adopts the minutes as written and read.

Adopted

042-2022

TREASURY

IT IS MOVED by Lida Francoeur, seconded by Elizabeth Thériault and unanimously resolved by the councillors present to approve the list of accounts and to authorize payment by the director general in the amount of \$26 256.40 for the month of February 2022.

I, undersigned Sylvie Francoeur, director general, hereby, certify that budget appropriations are available for all expenses listed in the list of accounts approval.

Sylvie Francoeur, D.G., Clerk-Treasurer

Adopted

043-2022

ADOPTION OF THE CODE OF ETHICS AND PROFESSIONAL CONDUCT OF ELECTED MUNICIPAL OFFICIALS BY-LAW #2022-02

WHEREAS the Council of the Municipality adopted, on February 5, 2018, *By-law number 2018-01 enacting a Code of Ethics and Professional Conduct of Elected Officials(es)*;

WHEREAS, pursuant to section 13 of the *Act respecting ethics and professional conduct in municipal matters* (CQLR, c. E-15.1.0.1, hereinafter: the "LEDMM"), every municipality must, before March 1st, following any general election, adopt a revised code of ethics and professional conduct that replaces the one in force, with or without amendment;

WHEREAS a general election was held on November 7th, 2021;

WHEREAS the coming into force, on November 5th, 2021, of [an Act to amend the Act respecting elections and referendums in municipalities, the Act respecting ethics and professional conduct in municipal matters and various legislative provisions](#) (LQ, 2021, c. 31), which amends the mandatory content of the Code of Ethics and Professional Conduct of Elected Officials;

WHEREAS it is therefore necessary to adopt a revised code of ethics and professional conduct for elected officials;

WHEREAS the formalities provided for in the LEDMM for the adoption of such a revised code have been complied with;

WHEREAS the Mayor mentions that the purpose of this by-law is to provide for the principal ethical values of the Municipality and the rules of ethics that must guide the conduct of a person as a member of council, a committee or a commission of the Municipality or, in his/her capacity as a member of the council of the Municipality, of another organization;

WHEREAS the Municipality, which includes the members of its council, explicitly adheres to the ethical values and ethical rules set out in the LEDMM and in this Code;

WHEREAS ethics and professional conduct in municipal matters are essential in order to maintain the bond of trust between the Municipality and the citizens;

WHEREAS conduct consistent with municipal ethics and professional conduct must remain a constant concern of the members of council in order to ensure that citizens are managed transparently, prudently, diligently and with integrity of the Municipality, including its public funds;

WHEREAS by applying the ethical values and respecting the ethical rules provided for in this Code, each member of the council is able to fulfill his or her role as an elected municipal official, to assume the responsibilities inherent in this function and to meet the expectations of citizens;

WHEREAS this Code contains the obligations and guidelines to guide the conduct of each member of the council, while leaving it to the latter to use his/her judgment according to the values set out therein;

WHEREAS this Code is intended to identify, prevent and avoid situations of conflict of interest;

WHEREAS any breach of the Code may result in serious consequences for the Municipality and the members of council;

WHEREAS it is the responsibility of each member of the council to comply with this Code to ensure that they meet high standards of ethics and professional conduct in municipal matters.

IT WAS PROPOSED BY TRACY MAJOR, SECONDED BY LIDA FRANCOEUR, AND UNANIMOUSLY RESOLVED TO ADOPT THE BY-LAW

2022-02: CODE OF ETHICS AND PROFESSIONAL CONDUCT OF ELECTED MUNICIPAL OFFICIALS.

Adopted

044-2022

TECQ 2019-2023 (QUALITY CONTROL)

It is moved by Lida Francoeur, seconded by Joanne Ross and unanimously resolved by the present council that the municipality hires LER Inc for the control of the quality of the reconstruction work on culberts Petit-2e Range.

Adopted

045-2022

CREATION OF A RESERVED FUND FOR ELECTION EXPENSES

WHEREAS the entry into force, November 5th, 2021, of the By-Law modifying the By-Law on of the Act respecting elections and referendums in municipalities, the By-Law on Code of Ethics and Professional Conduct of Elected Municipal Officials and various government statues and regulations (LQ 2021, c.31) («P.L. 49»);

WHEREAS, as from January 1st, 2022, the municipalities must constitute, accordingly to the articles 278.1 and 278.2 on the By-Law on elections and referendums in the municipalities (LERM) a reserved fund to the financing of operational expenditure regarding a holding of an election;

WHEREAS the council will see, as required by the law, to allocate annually the necessary sums to this fund for the holding of a future general election;

CONSEQUENTLY, it is moved by Lida Francoeur, seconded by Joanne Ross and unanimously resolved by the present council:

- To create a reserved fund forthe financing of on operational expenditure forholding an election;
- That this fund will be constituted from annually affected sums determined by the council, according to the article 278.2 LERM.

Adopted

046-2022

ALLOCATION OF A SUM TO THE RESERVED FUND FOR ELECTON EXPENSES

WHEREAS that, by its resolution number 044-2022, the municipality has, accordingly to the article 278.1 LERM, constituted a reserved fund to the financing of an operational expenditure regarding holding an election;

WHEREAS thus, of the article 278.2 LERM, the council must, after consultation with the president of election, assign annually to the fund, the necessary funds so that there are sufficient, for the year the next general election will be held, to provide the cost of the election;

WHEREAS the cost of the next general election is presumed at least equal to the cost of the last general election or the one preceding the

last general election, accordingly to the higher of the two costs, subject to specific measures provided by the law for the general election of 2021 (which must not be taken in account);

WHEREAS, accordingly to the law and after consulting the president of election, the council affects to this fund an amount of 8 900\$;

CONSEQUENTLY, it is moved by Tracy Major, seconded by Shannon Major and unanimously resolved by the present council;

TO ALLOCATE, to the reserved fund for the financing of the operational expenditure regarding for holding of an election, an amount of 2 225\$ for the financial exercise 2022;

WHICH the necessary funds to this affectation will be taken from the operational surplus non affected or from the general fund of the financial year.

Adopted

047-2022

ANIMALS WALKING IN THE SKATING RINK AND MUNICIPAL PARK

It is moved by Élizabéth Thériault, seconded by Lida Francoeur and unanimously resolved by the present council that the municipality publishes a memo concerning no animals permitted in the skating rink or park.

Adopted

048-2022

URLS ADHESION RENEWAL

IT IS MOVED by Gisèle Delarosbil, seconded by Shannon Major and unanimously resolved by council:

THAT the municipality of Hope Town pay it membership to URLS in the amount of \$82.00, representing the cost of annual subscription.

THAT the municipality names Elisabeth Thériault and Linda MacWhirter to represent the municipality at their meetings.

Adopted

049-2022

RENTAL OF THE COMMUNITY CENTER

It is moved by Lida Francoeur, seconded by Tracy Major and unanimously resolved by the present council that the rental of the community center will begin on March 3rd, 2022 for different public events following public health guidelines.

Adopted

050-2022

WINTER SEASONAL EMPLOYEE

It is moved by Lida Francoeur, seconded by Shannon Major and unanimously resolved by the present council that the municipality have decided on March 19th, 2022 that will be the last day of work for our winter seasonal employee.

Adopted

051-2022

MUNICIPAL ORGANIZATION OF CIVIL SECURITY

To complete the municipal organigram on civil security, the municipality names the following volunteers:

- On Transport Mission: Gisèle Delarosbil
- On Services to the persons affected Mission: Tracy Major
- On Communication Mission: Lida Francoeur, substitute
- On Protection and the rescuing of population and material goods:
Joanne Ross

The persons nominated have accepted their tasks.

Adopted

052-2022

CLOSING OF ASSEMBLY

It is proposed by Lida Francoeur that the meeting is adjourned, 8:40 p.m.

In signing the minutes, the mayor recognizes having signed all resolutions contained therein.

Linda MacWhirter
Mayor

Sylvie Francoeur
Director general