

Province of Québec
Municipality of Hope Town
Bonaventure MRC

MINUTES OF THE **SPECIAL** MEETING OF THE COUNCIL OF THE
MUNICIPALITY OF HOPE TOWN, HELD IN MUNICIPAL HALL OF SAME PLACE,
FEBRUARY 23RD 2023 AT 7:00 PM.

PRESENT AT THIS MEETING:

Siege no 1: Joanne Ross
Siege no 2: Lida Francoeur
Siege no 6: Elizabeth Thériault

ABSENT AT THIS MEETING:

Siege no 3: Shannon Major
Siege no 4: Tracy Major
Siege no 5: Gisele Delarosbil

All forming quorum under the presidency of Linda MacWhirter, mayor.

Also attending the meeting, Sylvie Francoeur, general director and clerk
treasurer, acting as the assembly secretary.

024-2023

AGENDA

IT IS PROPOSED by Élizabeth Thériault, seconded by Lida Francoeur and
unanimously resolved by the present council that the agenda is
adopted.

Adopted

025-2023

ACQUISITION OF APRIA-TYPE BREATHING APPARATUS IN FIRE SAFETY

Considering the intermunicipal agreement in force on fire safety ratified
on June 22, 2016 in a municipal grouping of the five municipalities
located east of the territory of the MRC de Bonaventure: Shigawake, St-
Godefroi, Hopetown, Hope and Paspébiac;

Considering that we must ensure the prevention and safety of our
firefighters during firefighting throughout the municipal territory
covering the territory of each of our municipalities;

Considering the intermunicipal mutual assistance agreements in force
with the fire departments of the municipalities of New-Carlisle and Port-
Daniel-Gascons ;

Considering that we must maintain firefighting services throughout the
territory;

Considering the need for our fire department to acquire self-contained
personal respiratory protective devices (APRIA);

Considering the opportunity to acquire self-contained personal respiratory protective devices (APRIA) in a regional procurement process;

CONSEQUENTLY, it was proposed by Joanne Ross, seconded by Élizab  th Th  riault and resolute to the majority of elected officials present that the council recommend the acquisition of APRIA-type breathing apparatus to ensure the safety of firefighters during firefighting.

Adopted

026-2023

REDDITON FOR – "OLD SCHOOL" TECHNICAL SERVICES STUDY (FRR2021-464)

It is moved by Lida Francoeur, seconded by   lizab  th Th  riault and unanimously resolved by the councillors present that the municipality of Hope Town ratify the final report concerning the Technical Services Study program filed by the Director General, Sylvie Francoeur, and all the documents required for Technical Services Studies "Old School" (FRR2021-464) must be sent to the MRC de Bonaventure.

Adopted

027-2023

NOTICE OF MOTION FOR PROPOSED BY-LAW (2023-01) – RESPECTING THE SALARY OF ELECTED MUNICIPAL OFFICIALS OF THE MUNICIPALITY OF HOPE TOWN

A notice of motion for draft by-law 2023-01 respecting the remuneration of elected municipal officers, remuneration, allowance and reimbursement of expenses is given by Lida Francoeur, seconded by   lizab  th Th  riault and unanimously resolved by the councillors present so that this by-law be adopted at the next meeting on April 5, 2023.

Adopted

028-2023

TABLING OF THE DRAFT BY-LAW (2023-01) RESPECTING THE REMUNERATION OF ELECTED MUNICIPAL OFFICIALS OF THE MUNICIPALITY OF HOPE TOWN

WHEREAS in accordance with the provisions of the Act respecting the remuneration of elected municipal officers (R.S.Q., c. T-11.001), the municipality of Hope Town (hereinafter: "the Municipality" adopted on May 5, 2014, a by-law fixing the remuneration of its members;

WHEREAS legislative amendments, effective January 1, 2018, have been made to the Act respecting the remuneration of elected municipal officers (R.S.Q., c. T-11 001), so that certain guidelines governing the remuneration of elected municipal officers, in particular those relating to the imposition of a minimum remuneration, have been abolished and, on the other hand, that the responsibility for fixing the remuneration of elected municipal officials rests with the Municipality;

WHEREAS it is appropriate, therefore, to replace By-law 403-2014-5 fixing the remuneration of members of council adopted by the Municipality;

WHEREAS draft by-law 2023-01 relating to this by-law 01-2019 was presented at the special meeting of council on February 23, 2023 and a notice of motion was given on February 23, 2023;

WHEREAS a public notice will be published in accordance with the terms of section 9 of the Act respecting the remuneration of elected municipal officers for the adoption of by-law 2023-01 on April 5, 2023;

ACCORDINGLY, IT WAS MOVED BY LIDA FRANCOEUR, SECONDED BY ÉLIZABETH THÉRIAULT AND UNANIMOUSLY RESOLVED BY THE MEMBERS OF COUNCIL PRESENT THAT THE DRAFT BY-LAW BE TABLED AND THAT IT BE ORDERED AND DECIDED AS FOLLOWS:

1. PREAMBLE

The preamble to this draft regulation forms part of it as if it were repeated below at length.

2. PURPOSE

This by-law fixes the salary of elected municipal officers.

3. REMUNERATION OF THE MAYOR

The annual remuneration of the mayor is fixed at \$7761.48 for the fiscal year 2019, it being understood that for any subsequent fiscal year, the amount of the mayor's remuneration will be adjusted annually according to the indexation provided for in section 8 of this by-law.

4. REMUNERATION OF THE DEPUTY MAYOR

From the time the acting mayor holds office as mayor for thirty (30) consecutive days and until he ceases to be replaced, the acting mayor shall receive remuneration additional to that paid to him as a member of council to match the remuneration payable to the mayor for his duties.

5. REMUNERATION OF OTHER BOARD MEMBERS

The annual remuneration of the members of the municipal council, other than the mayor, is fixed at \$2586.84 for the fiscal year 2019, it being understood that for any subsequent fiscal year, the amount of the remuneration of the members of the municipal council will be adjusted annually according to the indexation provided for in section 8 of this by-law.

6. CALCULATION OF REMUNERATION AND SCHEDULE OF PAYMENTS

The remuneration decreed in accordance with sections 4 and 5 shall be paid to each member of the municipal council on a monthly basis. This monthly remuneration will be paid at the regular meeting of the following month if there is no absence and, if there is an absence, the

cheque will be made for the Friday morning following the regular meeting.

Any absence of a member of the council from a regular meeting will result in a cut of 50% of the total amount of the monthly remuneration (basic salary and allowance of expenses of elected officials) and the other 50% of the remuneration will be allocated according to attendance at special meetings per month, if applicable.

Any absence must be motivated by a valid reason either by a mortality in the family, obligation of the employer, illness of the elected with supporting proof (medical note).

7. COMPENSATION IN EXCEPTIONAL CIRCUMSTANCES

Any member of the Board may receive compensation for loss of income if each of the following conditions is met:

(a) a state of emergency is declared in the Municipality under the Civil Protection Act (R.S.Q., c. S-2.3) following an event occurring in the territory of the Municipality;

(b) the member of the council must manage, coordinate or otherwise participate in the interventions to be carried out by the Municipality as a result of the event;

(c) the Board member must be absent from work for a consecutive period of more than four (4) hours and suffers a loss of income during that period of absence.

If the member of the council meets the conditions set out in this section, he shall receive, following the approval of the council, compensation equal to the loss of income suffered. The board member shall provide any supporting documentation satisfactory to the board attesting to the loss of income thus suffered.

Payment of compensation shall be made by the municipality within thirty (30) days of the Council's agreement to grant such compensation to the Council member.

8. EXPENSE ALLOCATION

In addition to the remuneration payable under this by-law, each member of the council shall receive an expense allowance equivalent to one-half of their remuneration fixed herein, subject to the amount of the maximum expense allowance provided for in section 19 of the Act respecting the remuneration of elected municipal officers and the apportionment of the expense allowance provided for in section 19.1 of that Act. 9. Indexing and Revision

9. INDEXING AND REVISION

The remuneration payable to board members must be indexed annually, as of January 1, to the Consumer Price Index published by Statistics Canada for the province of Quebec incurred in the previous year (2% minimum).

Notwithstanding the foregoing, a review of the remuneration payable to the members of the council will be made and determined within sixty (60) days following the day of the general municipal elections to be held under the Act respecting elections and referendums in municipalities (R.S.Q., c. E-2.2). The remuneration of the members of the council so determined shall be in force and payable to the members of the council as of 1 January following the holding of such elections.

10. EXPENSE PRICING

Subject to the authorizations that may be required from the municipal council and the filing of any supporting document attesting to the necessity of the trip, when a member of the council must use his motor vehicle to make a trip on behalf of the Municipality, a reimbursement in the amount equivalent to \$0.55 per kilometre travelled is granted.

MEAL EXPENSES: The municipality will reimburse meal expenses based on actual costs. However, the maximum allowable amounts for meal expenses including taxes and gratuities are as follows:

Breakfast \$10.00
Lunch \$20.00
Dinner \$30.00

HOUSING COSTS: The municipality reimburses elected officials for the housing costs actually incurred in a hotel establishment up to a maximum of \$160 per evening.

11. APPLICATION

The Director General is responsible for the application of this Regulation.

12. ENTRY INTO FORCE AND PUBLICATION

This Regulations will come into force on April 5, 2023, if applicable.

This by-law will come into force in accordance with the law and will be published on the website of the Municipality.

Adopted

029-2023

JOINT PURCHASING 2023

It is proposed by Lida Francoeur, seconded by Élizabeth Thériault and unanimously resolved by the councillors present that the municipality make joint purchases for the application of calcium chloride and one (1) pallet of bags of cold asphalt.

Adopted

030-2023

CLOSING OF ASSEMBLY

It is proposed by Elizabeth Theriault that the meeting is adjourned, 7:30 p.m.

In signing the minutes, the mayor recognizes having signed all resolutions contained therein.

Linda MacWhirter
Mayor

Sylvie Francoeur
Clerk-treasurer